



VOYAGER HELP SHEET

How do I
add ship defects to a visit

WEB

Steps

Screen Shots

1. Log into Voyager and find your ship visit on the Visit tab

Visit #	P	FIC	Status	Movm...	Ship Name	Start Time A	End Time	Next Birth Name	Vessel Class	Agency	Created By Name	Prst...	Last Port	Next Port	LOA	Reme...	
20110421	1			PLN	1	TERAS 201	27/05/2011 00:00	SEA	BARGE	Inchcape Shipping Ser...	Agent Inchcape				81.9300		
20110743	0			PLN	2	RICKSTAR	18/07/2011 14:06	No. 2 Kuan Bulh Berh	BULK CARRIER	Mediterranean Shipping	Rajat Saddy				188.9600		
20110737	0			PLN	2	PEACE FORTUNE	06/07/2011 10:00	09/07/2011 12:13	C Berth						177.4000		
20110646	2			PLN	2	MARGARET BRIDGE	07/07/2011 22:00	09/07/2011 12:24	No. 4 HQ	CONTAINER SHIP	K Line (Australia) Pl...	Alan Gray		Singapore	Singapore	171.9900	
20110030	0			PLN	2	Unknwn	09/07/2011 08:00	12/07/2011 08:15	No. 2 Kuan Bulh Berh	UNDOCKVSI	Quay Yards Agencies Pty	Roy Palmer				23.0000	
20110738	0			PLN	2	GOODFAITH	11/07/2011 15:24	13/07/2011 15:34	No. 6 HQ	BULK CARRIER	Mediterranean Shipping	Rajat Saddy				165.5000	
20110739	0			PLN	2	PRINCE OF NATURE	12/07/2011 12:00	14/07/2011 19:51	No. 6 HQ	BULK CARRIER	Mediterranean Shipping	Rajat Saddy				193.0000	
20110733	2			PLN	2	ELBWOLF	14/07/2011 10:00	14/07/2011 07:23	No. 4 HQ	CONTAINER SHIP	Gulf Agency Company (A...	Sara Moffat Agent		Abelaide	Port Klang	211.0000	

2. Select the Ship Defect Tab located at the bottom on the screen (ensure show/hide details are on) then click on the 'Add' button located on the right hand side of screen.

Ship Defect Editor - Adding Ship Defect

Defect

- Ship Name: ELBWOLF
- Type: Operational: Bow / Stern Thrusters
- Description: Bow thrusters operating at 50%
- Reported By Role: Ship Representative
- Reported By Contact: sm_agent

Buttons: Save, Cancel

3. Select the defect type from the drop down list and type in a description of the defect in the description field then click on the 'Save' button

Ship Defect Listing

Status	Type	Desc	Repair Repo...	Repor...	Repair Date	Repair Details	Company Name
Damaged	Operational: Bow / Ste...	Bow thrusters operatin...		Agent			Gulf Agency Company (A...
Damaged	Operational: Bow / Ste...			Agent			Gulf Agency Company (A...
Repaired	Operational: Bow / Ste...	loss power	Sara Moffat	Other	26/05/2011 00:00	engineer fixed	Gulf Agency Company (A...
Repaired	Other	testing data entry	Judy Ralph	Other	02/06/2011 13:05	fixed it	Gulf Agency Company (A...

4. The ship defect will now be submitted for acknowledgement / approval by the port and also listed under the 'Ship Defects' tab.

Ship Defect Listing

Buttons: Add, Repair

5. Once the defect has been repaired click on the 'Ship Defects' tab in the top half of screen (visit board) and select defect for vessel then click on the 'Repair' button located on the right hand side.

Ship Defect Listing

Buttons: Add, Repair

Steps

Select '**Repair Date**' from the drop down menu and enter in the date when defect was repaired (this date cannot be in the future) then type in '**Repair Details**' and click on the '**Save**' button.

Note: If the defect is not repaired the next time the ship visits the port the defect will still be current and listed in the '**Ship Defects**' tab

Screen Shots

The screenshot shows a web browser window titled "Voyager : Ship Defect Editor - Modifying Ship Defect - Windows Internet Explorer provided by Frem...". The main content area is titled "Ship Defect Editor - Modifying Ship Defect". The form is divided into several sections:

- Defect**:
 - Ship Name: ELBWOLF
 - Type: Operational: Bow / Stern Thrusters
 - Description: Bow thrusters operating at 50%
 - Reported By Role: Agent
 - Reported By Contact: sm_agent
- Acknowledged**:
 - Acknowledged:
 - Acknowledge Defect By: Sara Moffat
 - Acknowledge Defect Date: 5/07/2011 11:16:59 AM
- Repair**:
 - Repair Date: 05/07/2011 11:30
 - Repair Details: ships engineering serviced bow thrusters
 - Repair Reported By Role: Ship Representative
 - Repair Reported By Contact: sm_agent

At the bottom right of the form are "Save" and "Cancel" buttons.



Remember **9430 3321**

VOYAGER Customer Support if you need assistance