



VOYAGER HELP SHEET

How do I Update my ETA / ETD for a ship visit

WEB

Steps

Screen Shots

1. When you have your 48 hours notice and you would like to update your ships ETA / ETD you can update by using the following steps.

Select **Visit Tab**, in the top half of screen (**Visit Board**) find your visit then in the bottom half of screen (**Movement Board**) select movement you wish to update.

2. Click on the **'Edit Movement'** button located on right hand side.

3. **Update your ETA** start time as required, click or tab elsewhere in the screen to ensure update is changed and click Save.

Note: the Start date/time cannot be updated to within 24hours, you will need to contact the Port VTSO for assistance.

Steps

- To check your visit has been updated view the details in top half of screen (**Visit Board**).

Screen Shots

Visit Board

Activity | Long Term Schedule | Movement | Port Occupancy | Printing System | Ship | Ship Defects | Visit

Visit	ID	Status	Movement	Ship Name	Start Time A	End Time	Start Berth Name	Vessel Class	Agency	Created By Name	Print	Last Port	Next Port	LOA	Beam
20110821	1	PLN	1	TERAS 281		27/05/2011 00:00	SEA	BARGE	Inchcape Shipping Ser...	Agent Inchcape	<input type="checkbox"/>			81.9300	
20110743	0	PLN	2	BROGRAD		16/07/2011 14:26	No. 2 Kum Bulk Berth	BULK CARRIER	Mediteranean Shipping	Rajat Sadi	<input type="checkbox"/>			199.9500	
20110648	0	PLN	2	MARGARET BRIDGE	09/07/2011 22:00	09/07/2011 12:24	No. 4 HQ	CONTAINER SHIP	K Line (Australia) Pt	Alan Gray	<input type="checkbox"/>	Singapore	Singapore	171.9900	
20110838	0	PLN	2	Unknown	09/07/2011 06:00	12/07/2011 08:15	No. 2 Kum Bulk Berth	UNKNOWN	Quay West Agencies Pty	Raj Palmer	<input type="checkbox"/>			23.0000	
20110733	2	PLN	2	ELDWOLF	14/07/2011 15:00	14/07/2011 17:23	No. 4 HQ	CONTAINER SHIP	Qatar Agency Company/A	Agent Mafat Agent	<input type="checkbox"/>	Adelaide	Port Klang	211.0000	
20110738	0	PLN	2	GOODFATH	11/07/2011 15:24	13/07/2011 15:34	No. 6 HQ	BULK CARRIER	Mediteranean Shipping	Rajat Sadi	<input type="checkbox"/>			165.5000	
20110739	0	PLN	2	PRINCE OF NATURE	12/07/2011 12:00	14/07/2011 19:51	No. 8 HQ	BULK CARRIER	Mediteranean Shipping	Rajat Sadi	<input type="checkbox"/>			195.0000	
20103943	2	PLN	3	SUN PRINCESS	12/07/2011 21:00	13/07/2011 18:24	Gage Roads C	PASSENGER SHIP	Inchcape Shipping Ser...	Andrew Sanders	<input type="checkbox"/>	Bali	Gerakdan	261.2100	
20110742	0	PLN	2	TALENT	13/07/2011 10:00	15/07/2011 16:18	E Berth	BULK CARRIER	Mediteranean Shipping	Rajat Sadi	<input type="checkbox"/>			169.9900	
20110875	2	PLN	2	SIWAN RIVER BRIDGE	14/07/2011 22:00	16/07/2011 00:39	No. 4 HQ	CONTAINER SHIP	K Line (Australia) Pt	Alan Gray	<input type="checkbox"/>	Singapore	Singapore	171.9900	
20110664	0	PLN	2	Unknown	15/07/2011 05:00	20/07/2011 08:14	No. 2 Kum Bulk Berth	UNKNOWN	Quay West Agencies Pty	Judy Ralph	<input type="checkbox"/>	TBA	TBA	23.0000	Cargo Type
20110831	0	PLN	2	Unknown	15/07/2011 06:00	18/07/2011 08:15	No. 2 Kum Bulk Berth	UNKNOWN	Quay West Agencies Pty	Raj Palmer	<input type="checkbox"/>			23.0000	
20110740	0	PLN	2	AFRICAN KINGFISHER	15/07/2011 12:45	17/07/2011 20:45	No. 3 HQ	BULK CARRIER	Mediteranean Shipping	Rajat Sadi	<input type="checkbox"/>			199.9900	
20110741	0	PLN	2	YOSU GAS	16/07/2011 12:12	19/07/2011 11:23	C Berth	TANKER	Inchcape Shipping Ser...	Rajat Sadi	<input type="checkbox"/>			105.9200	
20110831	0	SCH	2	DUNCAN BAY	18/07/2011 18:00	25/07/2011 16:23	G Berth	BULK CARRIER	Quay West Agencies Pty	Judy Ralph	<input type="checkbox"/>	Bunbury	Dampier	169.2600	Cargo Type

Movement Board

Visit No.	Item #	Status	Type	Start Time	Plot On Board	Ship	From	To Loc.	End Time	To St.	LOA	Tag G.	T.01	A.01	Prop.	Agenc.	Agent	Contact Info	Last Update Date/Time
20110733	1	P	PLN	ARR	14/07/2011 15:00	14/07/2011 15:45	ELDWOLF	SEA	4	14/07/2011 16:23	Port	211.00	AA	10.2000	10.30	GAC	Rib Carbon	m.0420 962 079	06/07/2011 11:45
20110733	2	P	PLN	DEP	14/07/2011 06:00	14/07/2011 06:00	ELDWOLF	SEA	4	14/07/2011 07:23	211.00	AA	10.2000	10.30	PF	GAC	Rib Carbon	m.0420 962 079	06/07/2011 11:45



Remember **9430 3321**

VOYAGER Customer Support if you need assistance