



# VOYAGER HELP SHEET

## SERVICE PROVIDER

How to  
confirm Services Request  
for Pilot Resources

# WEB

### Steps

### Screen Shots

1. Log into Voyager on the Fremantle Ports Website (Voyager)

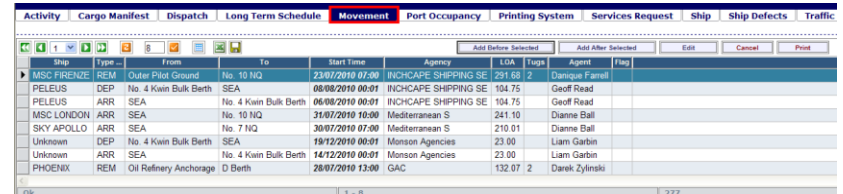
To Access the Fremantle Ports Website:

<http://www.Fremantleports.com.au>

Select the Voyager Link



2. Select the **Movement Tab** by clicking **Movements**



3. The **Query** section, located below the movements, will allow you to search for information by **selecting the details you would like to display** and clicking **Search**

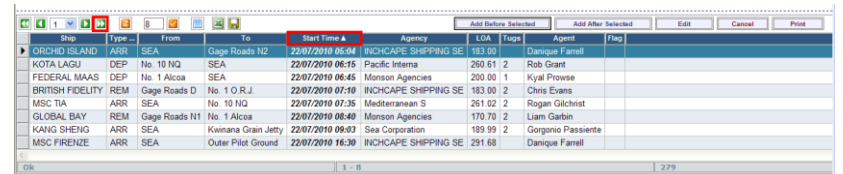
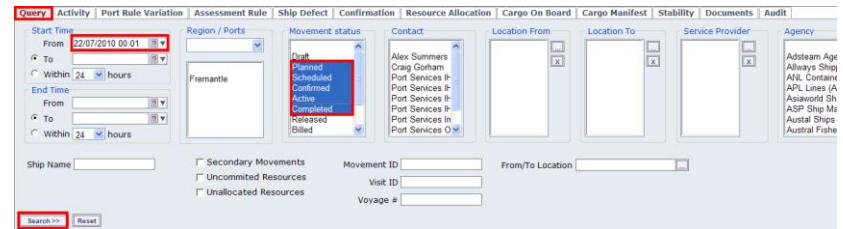
To search by date click the drop down calendar in the Start time field and put in today's date and set the time to 00:01.

ie find details of ship visits by date

To reset the Query click the **Reset** button located next to the **Search** button.

**Note:** If you log out with a query running then same query will still be running when you log back in to Voyager next. **Reset the Query to refresh the data shown.**

Pictured: Movements from today sorted by start time



**Note:** To sort the information in the movements board click the column header. ie Start time

**Steps**

**Screen Shots**

4. **Select the movement you are confirming the Pilot resource for**

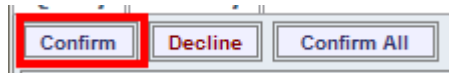
Select the **Confirmation Tab** located below the movements board and **click the resource line for the Pilots**

Ship	Type	From	To	Start Time A	Agency	LOA	Tugs	Agent	Flag
MSC SARDINIA	DEP	No. 7 NQ	SEA	23/07/2010 10:00	Mediterranean S	241.10	2	Rogan Gilchrist	
MSC MARTINA	ARR	SEA	Outer Pilot Ground	23/07/2010 20:00	Mediterranean S	243.00		Shakti Sourabh	
MARGARET RIVER BRIDGE	ARR	SEA	No. 4 NQ	23/07/2010 03:15	K Line (Austria)	171.99	1	Brad Downie	
TRITON HIGHWAY	ARR	SEA	H Berth	23/07/2010 05:15	K Line (Austria)	179.99	2	Daniel Lanza	
MSC FIRENZE	REM	Outer Pilot Ground	No. 10 NQ	23/07/2010 07:00	INCHCAPE SHIPPING SE	291.68	2	Danique Farrell	
MSC TIA	DEP	No. 10 NQ	SEA	23/07/2010 07:00	Mediterranean S	261.02	2	Rogan Gilchrist	
CAPE HOBART	ARR	SEA	No. 1 NQ	23/07/2010 08:15	Indian Ocean Sh	154.90	1	Steve Keene	
AFRICAN JOY	REM	No. 2 Kwin Bulk Berth	Oil Refinery North Anc...	23/07/2010 12:00	Quay West Agenc	169.51		Jason Clark	

Query	Activity	Port Rule Variation	Assessment Rule	Ship Defect	Confirmation	Resource Allocation	Cargo On Board	Cargo Manifest	Stability	Documents	Audit					
Resource	Activity	Port	Resource	Source	Request S.	Res C.	Alloc.	Agency	Agency Cod.	Overd.	Movem.	Source	Resource	Request	Agency	Code
VoyageJob 566570	505806	232933	Pilot Boat	Movement	Confirmed	1	0	Fremantle Ports	Freoport			5693027	19220	5640	564	564
VoyageJob 566569	505806	232933	Pilots	Movement	Requested	1	0	Fremantle Ports	FP			19410	19210	200	564	564
VoyageJob 566568	505806	566813	Mooring	Movement/From Stop	Requested	1	0	Fremantle Ports	Freoport			20110	19430	19210	5640	5640
VoyageJob 566567	505806	566813	Tugs	Movement/From Stop	Confirmed	2	0	Switzer WA	SVITZER WA			20110	19420	19220	5742	564

5. **Click Confirm** located above the resource request

A pop up window will appear to add remarks to, **Click Save**



KleinPort Fremantle : Confirm resource 566568 - Windows Internet Explorer

**Confirm resource 566568**

**General**

Company: Fremantle Ports

Resource Type: Mooring Request Status: Requested

Source: Movement/From Res Count: 1

Remarks

Save Cancel

6. The Pilot Resource will now be **Confirmed**

Resource	ID	Moveme...	Stop L...	Port	Resource T...	Source	Request S.	Res C.	Alloc...	Agency	Agency Cod...	Overd...	Movem...	Source	Resource...	Reque...	Agenc...	Co
VoyageJob 566570	505806			232933	Pilot Boat	Movement	Confirmed	1	0	Fremantle Ports	Freoport			5693027	19220	5640	564	564
VoyageJob 566569	505806			232933	Pilots	Movement	Confirmed	1	0	Fremantle Ports	FP			19410	19220	200	564	564
VoyageJob 566568	505806			566813	Mooring	Movement/From Stop	Requested	1	0	Fremantle Ports	Freoport			20110	19430	19210	5640	5640
VoyageJob 566567	505806			566813	Tugs	Movement/From Stop	Confirmed	2	0	Switzer WA	SVITZER WA			20110	19420	19220	5742	564

**If you need assistance please call Voyager Support on 9430 3(321)**



Remember **9430 3321**

**VOYAGER HOTLINE if you need assistance**