



This application is subject to approval by the Port Security Officer.
Completion of the application does not guarantee entry and you will be advised of the decision by email to the Person Escorting.

APPLICATION TO ESCORT NON MSIC/FPA ACCESS CARD HOLDER

FROM: * _____ (Company name)

DATE ACCESS REQUIRED: From * ____/____/____ To ____/____/____ (max 2 weeks)

* I hereby request permission from Fremantle Ports to escort the following persons into *(Circle the applicable areas)*:

- Berths 1&2
- Berths 11&12
- Victoria Quay
- Kwinana Bulk Jetty
- Kwinana Bulk Terminal (Jetty)

For entry before 0930hrs
Send application by 1530hrs
previous day.

For entry after 0930hrs
Send application by 0900hrs
on day entry is required

The reason for requesting access for persons to be escorted is:

* _____

PERSONS BEING ESCORTED:

Surname	First Name	Date of Birth	Address	Applied for MSIC (if yes, write pending FPA #)
*	*	*	*	

NOTE: The maximum number of persons allowable to be escorted by a holder of a valid MSIC and FPA Access card is 4 (four) persons and each person will only be permitted one escort. Following which, they must make application for an MSIC/FPA Access card before any future entry will be granted.

PERSON ESCORTING:

SURNAME * _____

FIRST NAME * _____

MSIC NUMBER * _____ FP ACCESS CARD NUMBER * _____

SIGNATURE * _____

CONTACT DETAILS * Address: _____

Phone: _____ Email: _____

EMAIL TO: portaccess@fremantleports.com.au (0800hrs – 1530hrs Mon to Fri)

ESCORTING RESPONSIBILITIES

The Person Escorting:

1. The Escort Form that you have submitted (page 1 of this document) must be **APPROVED** by Fremantle Ports before the escort can be allowed. If the form has not been approved, escorted entry is not allowed. You will be notified of the decision by email (refer to office hrs on page 1).
2. The maximum number of persons that can be escorted by a holder of a valid MSIC/FPA Access card is four persons and each person will only be permitted this one escorted entry unless they have applied for MSIC/FPA Access.
(Please note: A MSIC *without* FPA Access is not sufficient either to gain entry or escort.)
3. Upon arrival at the gate, please press the button on the bollard and advise that you are escorting, and then show your MSIC/FPA Access card *or* MSIC and Fremantle Ports Access card to the camera.
4. After passing through Fremantle Ports' gates, you will be fully responsible for the persons (described on page 1 of this document) that you have agreed to escort whilst in the Maritime Zone.
5. You must ensure that the people you are escorting are **WITHIN VISIBLE RANGE OF YOU AT ALL TIMES**.
6. If the escorted person is boarding a ship to do work, the ship is responsible whilst the person is on board. However, they must be escorted **to** and **from** the ship and will be your responsibility during these times.
7. If the escorted persons are not in your car, please ensure they stop at the bollard and show their photo ID to the camera. **This includes all persons being escorted.**
8. If you have any questions pertaining to escorting please contact (08) 9430 3550.

The Person Being Escorted:

1. Please have your driver's license, passport or photographic ID with you, and present this ID at the gate bollard camera prior to entry.
2. Please carry this ID at **all** times whilst in the Maritime Zone.
3. You must ensure that you are **WITHIN VISIBLE RANGE OF YOUR ESCORTER AT ALL TIMES**.
4. If you are boarding a ship to do work, you must be escorted **to** and **from** the ship by the nominated person escorting you.
5. You have been afforded this **one** escort only. If you again require access within 12 months you must apply for MSIC/FPA Access card (Please contact (08) 9430 3417 to arrange).
6. The Escort Form that is submitted (page 1 of this document) must be **APPROVED** by Fremantle Ports before your escort can be allowed. If the form has not been approved, escorted entry is not allowed, so check with the person escorting.