

FREMANTLE PORTS

2015 PLANNING APPROVAL AND ASSESSMENT FACT SHEET

PLANNING BRANCH

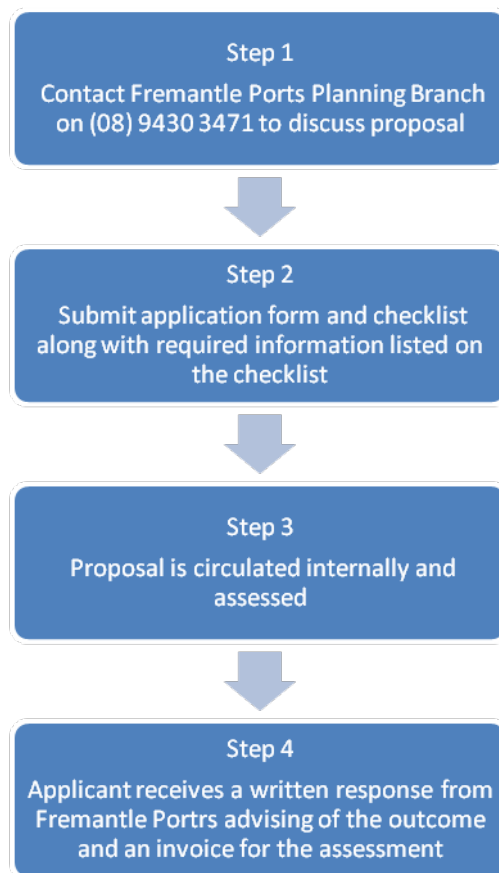


Further information and documentation can be found on Fremantle Ports' website (www.fremantleports.com.au)

When to contact the Fremantle Ports Planning Branch

Once it has been determined that a development is to take place, contact with the Port Planner or Planning Manager should be made. Once initial contact has been made and any queries answered, the Planning Approval application form and application checklist with required documentation must be submitted.

Planning Assessment and Approval Process



How do I know if I need to submit an Application for Planning Approval?

There are circumstances where Planning Approval may not be required. These exemptions can be found in the *Planning Guidelines* (see www.fremantleports.com.au). In all other circumstances, Planning Approval is a requirement. If there are any uncertainties, please contact the Planning Branch on (08) 9430 3471.

Who assesses and approves my Planning Application?

The Planning Branch at Fremantle Ports receives the applications and internally circulates these to the relevant officers for specialist assessment. Once responses have been received and conditions set, the Planning Branch combines the information, and completes and issues the Planning Approval.

What information do I need to provide Fremantle Ports with my Planning Application?

To assist Fremantle Ports with the Planning Approval process, an application checklist has been created and is available on Fremantle Ports' website. All necessary information required is listed. Should you have any queries, please contact the Planning Branch on (08) 9430 3471.

What documents are used during the Planning Approval process?

Fremantle Ports has established a number of planning documents to help ensure proposals positively contribute to the long-term sustainability of the port. The most significant of these are the *Planning Guidelines*. There are two parts to the *Planning Guidelines*:

Part One - Planning Approval: This outlines exemptions to the process, fees, how to make an application and what to submit.

Part Two - Development Criteria: This identifies issues that need to be addressed when preparing an application for Planning Approval; for example, building setbacks, landscaping and car parking requirements.

The *Buffer Guidelines and Landscape Style Guide* also plays an important part in the Planning Approval process. Copies of these documents along with further information can be found on Fremantle Ports' website (www.fremantleports.com.au).

Will my Planning Approval come with conditions?

Fremantle Ports usually attaches conditions to the Planning Approval that will need to be satisfied before construction begins. It is essential that the conditions are adhered to by the applicant.

How long will it take for Fremantle Ports to assess my application?

Assessment time will vary according to the quality of the submission and the complexity of the proposal. For basic applications, ten working days or less is the target assessment time. This timeframe may be longer should additional information or referral of the application to other agencies be required.

Will I need other approvals as well?

Your development proposal may also require other approvals and licenses from different agencies, including the State Heritage Office, Building Commission,

Environmental Protection Authority, Department of Indigenous Affairs and Swan River Trust. While Fremantle Ports will assist in identifying other potential approval requirements through the conditions attached to the Planning Approval, it will remain the responsibility of the proponent to identify all approvals and to obtain them.

Are there any fees?

All applications are required to pay an assessment fee to Fremantle Ports. An invoice will be issued to the proponent prior to the Planning Approval being issued.

Fee structure

Estimated development cost	Scheduled fee
Not more than \$50,000	\$300 excl GST
More than \$50,000	Fixed charged of \$300 plus 0.02% of project value to a maximum of \$2900 excl GST



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