

FREMANTLE PORTS

2015 SAFETY AND DEVELOPMENT FACT SHEET

PLANNING BRANCH



Safety and development at Fremantle Ports

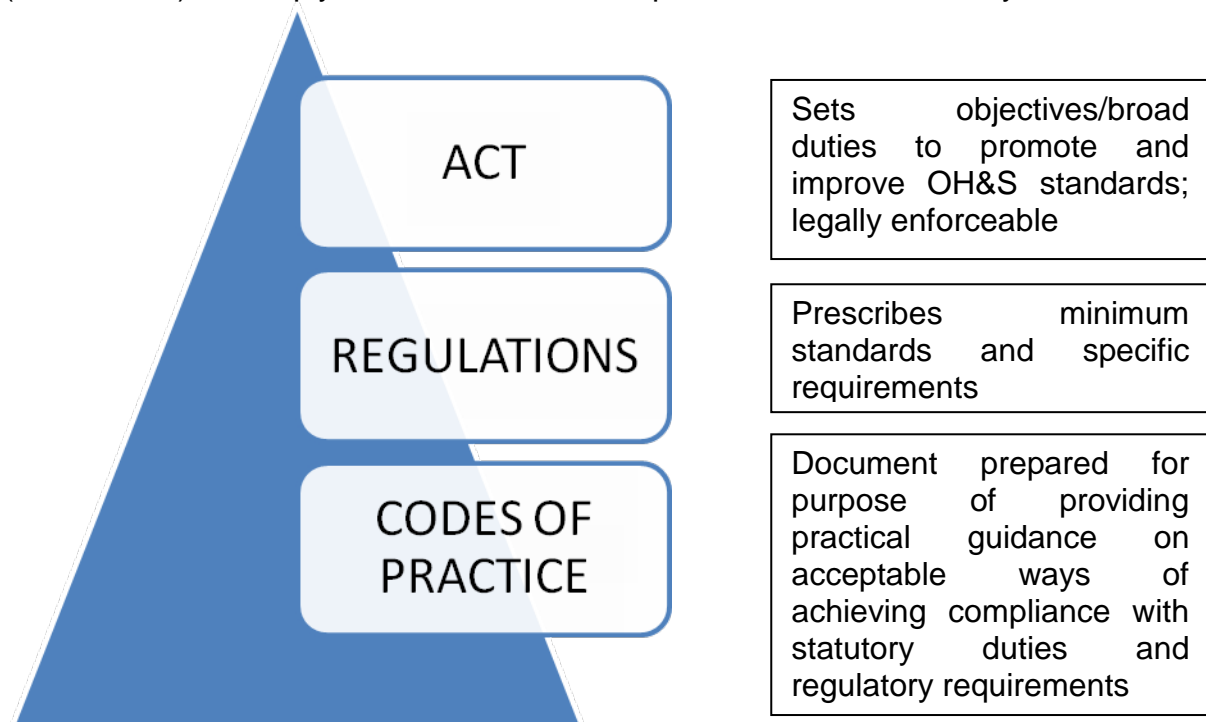
Fremantle Ports is committed to safety and maintains the international safety standard of AS/NZS 4801:2001 - Occupational Health and Safety Management Systems. There is an expectation for all port users and those involved in port development to comply with this standard. Fremantle Ports maintains a commitment to safety by:

- maintaining a safe workplace
- caring for the well-being of our people
- eliminating work-related injury and illness.

The purpose of this fact sheet is to raise awareness of safety for proponents in the development assessment process at Fremantle Ports as Planning Approvals are often one of the first stages in the development process.

Background to safety

The Port of Fremantle complies with the *Occupational Health and Safety Act 1984* and Occupational Health and Safety Regulations 1996; the exception is Kwinana Bulk Terminal. Kwinana Bulk Terminal is governed by the *Mines and Safety Inspections Act 1994*. It is a requirement of Fremantle Ports' Planning Guidelines (clause 3.17) to comply with the relevant occupational health and safety framework.



Planning Approvals and safety

In relation to safety, Fremantle Ports' Planning Approval process seeks to initiate:

- a relationship between development proponents and Fremantle Ports' Safety Branch
- an awareness of safety in the development process.

Once an application for Planning Approval is lodged it is referred internally to the Safety Branch (along with all other relevant branches within Fremantle Ports) for their specialist assessment. Should the Safety Branch (or any other relevant branch) provide comment on the proposed development, the Planning Branch formulates this comment into conditions and advice notes which form part of the Planning Approval. It is through this process that Fremantle Ports' Safety Branch is first made aware and able to comment on development that is proposed within the Fremantle Ports area.

Development and Fremantle Ports' assets

Fremantle Ports has a Permit to Work system which operates across all its sites. This is a formal written system to control certain types of work identified as potentially hazardous. It assists authorised and qualified personnel to determine the best way to carry out a job safely, without impacting on property or the environment.

All employees and contractors working for Fremantle Ports must comply with the Permit to Work system. A Permit to Work is required for any development that involves a Fremantle Ports asset. Where Planning Approval is granted for particular development that requires a Permit to Work, a condition of approval will be enforced requiring the proponent to obtain a Permit to Work from Fremantle Ports prior to commencing works.

The Inner and Outer Harbours have different Permit to Work systems and applications which suit each of their location. Please ensure that the correct Permit to Work system is applied for. Clarification can be obtained from Fremantle Ports' Safety Branch on 9430 3433. The relevant contacts for the Permit to Work systems in both the Inner and Outer Harbours are as follows:

Inner Harbour:

Contact Daniel Sullivan, Inner Harbour Safety Coordinator on 9430 3433 or 0408 938 404.

Outer Harbour (Kwinana Bulk Terminal and Kwinana Bulk Jetty):

Contact Rob Gannon, Outer Harbour Safety Coordinator on 9410 8384 or 0437 057 988.

Work certificates

Fremantle Ports requires work certificates for the following activities:

- Diving - for any non-recreational diving within port waters. Contact James Coubrough on 9430 3386 or 0417 948 195.
- Electrical - for any work being conducted within a substation, including high voltage switching. Contact Henry Chiari on 9432 3625 or 0419 908 593.
- Excavation - for the breaking of any ground surface by person or machinery for any purpose, including driving in of steel or wooden pickets. Contact Kevin Woodham on 9430 3530 or 0418 949 305.
- Hot Work - for any work that introduces ignition sources, e.g. welding, grinding. Contact the Port Services Team Leader on 0418 945 209.
- Confined Space Entry - for any entry and work into a confined space, e.g. the cement clinker silos, waste storage tanks, transfer chutes, navigational buoys. Contact James Coubrough on 9430 3386 or 0417 948 195.
- Asbestos - for any work that may result in the removal, maintenance or disturbance of asbestos material either directly or indirectly. Contact Kevin Woodham on 9430 3530 or 0418 949 452.

Where a Permit to Work is required for development, the requirement to obtain relevant work certificates will be encompassed in this process. Where work certificates are required but a Permit to Work is not, the requirement/s for the proponent to obtain work certificate/s prior to the commencement of works will be enforced as a condition of the Planning Approval.

Development that does not involve a Fremantle Ports asset

Where an application for Planning Approval is lodged for development that does not pertain to a Fremantle Ports asset, the proponent will not be required to adhere to Fremantle Ports' Permit to Work system. Instances such as these generally pertain to development on land that is held in Fremantle Ports' leaseholds. As suggested, where Planning Approval is granted for particular development that requires a Permit to Work, a condition of approval will be enforced requiring the proponent to obtain a Permit to Work from Fremantle Ports prior to commencing works.

Development that is not associated with Fremantle Ports' assets is still subject to the legislative framework for safety mentioned in the "Background to safety" section of this fact sheet.



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