

DATE: 1 June 2025

SUBJECT: Pre-arrival information form - Rev.2 May 2025 and additional guidance.

This Harbour Master's Instruction applies to all vessels calling at the Port of Fremantle.

Attached to this Harbour Master's Instruction is the revised Pre-arrival information form - Rev.2 May 2025. This form is to be used by all vessels for which the berth application in 'VOYAGER' is lodged from **7 June 2025 onwards**. This Instruction also provides additional guidance regarding pre-arrival requirements.

The Pre-arrival information form and accompanying documents are required to be uploaded at the time of lodging the berth application, which is not less than 7 days prior arrival. The objective of timely submission of information is to allow Fremantle Ports' Harbour Master's Office to make a full safety appraisal of the vessel prior to permitting the vessel to enter the port and conduct the intended operations. Any delays in receiving the required information could result in delays to the vessel's operations in the port.

Vessel Master's are reminded that information provided in the pre-arrival information and 48 hours' notice forms is considered as a 'true and accurate declaration' of the vessel's operational condition. Any wilful misdeclaration may result in delays or cancellation of the vessel's movement until the issue is dealt with and resolved to the satisfaction of Fremantle Ports.

The 48 hours' notice form is to be filled by vessels and submitted not earlier than 72 hours and no later than 48 hours prior vessel's ETA.

For any malfunctioning equipment / machinery declaration that affects the vessel's statutory certificates:

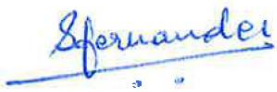
- A Risk Assessment must be provided for manoeuvring and cargo operations along with rectification plans.
- Flag state and Classification society dispensation letters must be submitted.

Vessels with malfunctioning equipment / machinery may be subject to additional assessment and requirements which may include but not be limited to rectification prior to berthing, followed by physical verification of repairs and endorsement by the vessel's Classification Society. A remote Classification Society endorsement report for rectification of defects related to main engine, auxiliary engines and steering gear is not acceptable. For defects to other equipment, this will be decided on a case-to-case basis taking into consideration, the

criticality of the equipment and the risk to Fremantle Ports navigable waters and infrastructure.

For vessels calling at Fremantle Ports operated terminal - Kwinana Bulk Jetty and expected to use the ship's cranes / cargo gear, vessel Masters are required to ensure all safety compliance with Marine Order 32 and readiness for commencement of cargo operations. Any delays exceeding 8 hours after berthing may result in the vessel being taken off berth and relocating to an anchorage to complete the rectification and readiness process, at Fremantle Ports' discretion. All costs for unberthing and re-berthing shall be to the vessel's account in such cases.

Any queries regarding the above process must be submitted to the email address:
harbourmaster@fremantleports.com.au



Captain Savio Fernandes

Harbour Master