



HM01/21

## HARBOUR MASTER'S INSTRUCTION

HM 03/20 is hereby rescinded and replaced by HM 01/21 (Changes are highlighted in yellow)

TO: Shipping Agents & Ship Operators

DATE: 2<sup>nd</sup> February 2021

**SUBJECT: Crew Change Reporting Requirements**

In order to ensure that ships within the port, or intending to enter the port, are being managed appropriately and that their status in relation to the management requirements imposed on vessels and crews in response to COVID-19, the following requirement is to be implemented with immediate effect and until further notice.

The Harbour Master is to be notified, as far in advance as practicable, of all crew changes proposed within the Port of Fremantle, including Cockburn Sound.

Information to be provided must include: -

- The date of the anticipated change
- The time of the anticipated change
- Full name
- Role/rank
- Passport number of the incoming or outgoing crewmember
- A copy of The Good to Go (G2G) approval

For incoming crew, the Country/City where their incoming flight originated from and the date that the travel commenced.

Details of any quarantine that may have been undertaken.

Please send this information to [covid@fremantleports.com.au](mailto:covid@fremantleports.com.au)

I regret that this may add additional work, but it is critical in managing the security and safety of operations in the Port.

Capt. David Heppingstone  
Harbour Master  
CM: 1692564