

# HARBOUR MASTER'S INSTRUCTION 07-2021



Date of Issue: 29 November 2021

HMI 07-2021

## **Fremantle Ports - Enhanced 48 Hour Notice of Arrival process and requirements - Revision 1**

**Compliance with these requirements is mandatory for all vessels calling at the Port of Fremantle.  
(This HMI replaces HMI 05-2021)**

The enhanced 48-hour Notice of Arrival form and process has been implemented since August 2021. This declaration provides for critical and important information from a vessel Master regarding the vessel's operational status in relation to safe navigation of the vessel while within the limits of the Port of Fremantle. The form also is a part of the risk management and vetting process for Fremantle Ports providing for incident prevention safeguards for safety of life, marine environment and the port infrastructure.

Based on observations, a few changes have been added to the form, which is available on the Fremantle Ports website. The form must be sent to through the Agents and uploaded into 'VOYAGER'.

Key points regarding the requirements continue to apply

- The 48-hour Notice of Arrival is considered as a 'true and accurate declaration' of the vessel's operational condition, by the master. Vessel masters and agents are required to be fully familiar with these requirements and clarify in case of any queries. Any willful misdeclaration may result in delays to the vessel berthing OR rejection to call at the Port of Fremantle.
- Any malfunctioning equipment / machinery declaration that affects the vessel's statutory certificates, MUST be accompanied by a Flag State / Classification society dispensation to operate and the relevant Risk Assessment.
- In case of any malfunctioning equipment / machinery, the AMSA forms 18 and 19 but also be sent to the Harbour Master's office for review and assessment. Additional requirements from AMSA will continue to apply.
- Vessels with malfunctioning equipment / machinery may be subject to additional assessment and requirements which may include but not be limited to rectification prior to berthing, followed by physical verification of repairs and endorsement by the vessel's Classification Society. However, this will be decided on a case-to-case basis taking into consideration, the criticality of the equipment and the risk to Fremantle Ports navigable waters and infrastructure.
- In case the vessel has a 'Condition of Class' or similar 'Action items' endorsement, this must be submitted along with the Notice of Arrival form.

The new form is attached to this Harbour Master's Instruction for reference.

Any queries regarding the above process must be submitted to the email address:  
[harbourmaster@fremantleports.com.au](mailto:harbourmaster@fremantleports.com.au)

A handwritten signature in blue ink that reads 'Sfernandes'.

Captain Savio Fernandes  
Harbour Master