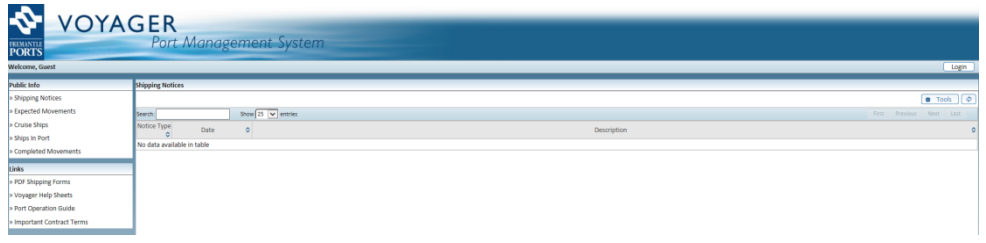
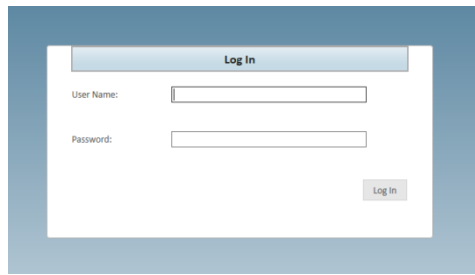
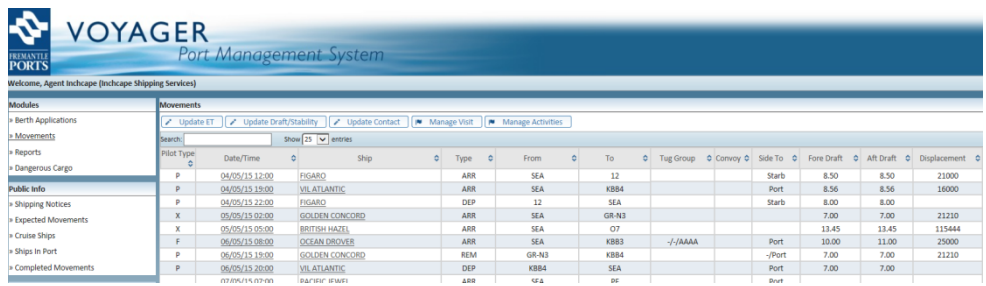
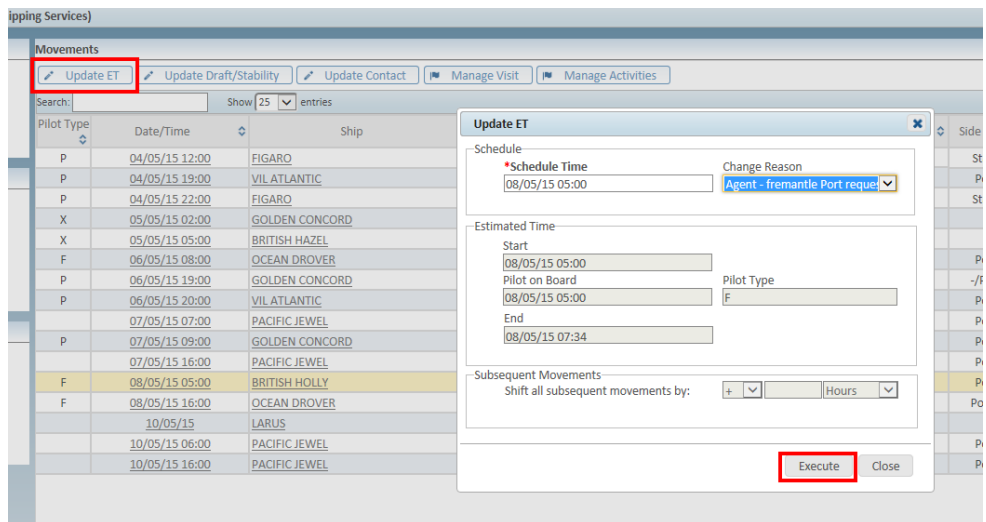




# HELP SHEET

## Movement Module

Application : **Voyager**  
 Release Date : **May 2015**  
 Version : **1.0**

Steps	Screen Shots
<p>Access Voyager via the Fremantle Ports website at <a href="http://www.fremantleports.com.au">www.fremantleports.com.au</a></p> <p>Use the Quick Link to Voyager located halfway down the right margin.</p>	
<p>Provide your user name and password to login to Voyager.</p> <p><b>Note</b> : passwords are case-sensitive, so you may need to check if CAPS lock is off.</p>	
<p><b>Movement Modules</b></p> <p>In the Movement Module you can update:</p> <ul style="list-style-type: none"> <li>- ETA / ETD</li> <li>- Draft / Stability Data</li> <li>- Contact Information</li> <li>- Manage Visits</li> <li>- Manage Activities</li> </ul>	
<p><b>Update ET</b></p> <p>In this tab you can update the ETA and ETD of a vessel with a planned or scheduled status.</p> <p>When an update is done a reason for the change must also be added.</p>	

## Voyager Help Sheet - New Berth Application

### Update Draft/Stability Data

From this tab the following can be updated:

- Draft
- Displacement
- Pilot Type
- Dynamic Under Keel Clearance Stability Data

**Movements**

Update ET | **Update Draft/Stability** | Update Contact | Manage Visit | Manage Activities

Search: [ ] Show 25 entries

Pilot Type	Date/Time	Ship	Type	From	To	Tug Group	Convoy	Side To
P	04/05/15 12:00	FIGARO	ARR	SEA	12			Starb
P	04/05/15 19:00	VIL ATLANTIC	ARR	SEA	KBB4			Port
P	04/05/15 22:00	FIGARO	DFP	12	SFA			Starb
X	05/05/15 02:00	GOLDEN CONCOR						
X	05/05/15 05:00	BRITISH HAZEL						
F	06/05/15 08:00	OCEAN DROVER						
P	06/05/15 19:00	GOLDEN CONCOR						
P	06/05/15 20:00	VIL ATLANTIC						
P	07/05/15 07:00	PACIFIC JEWEL						
P	07/05/15 09:00	GOLDEN CONCOR						
P	07/05/15 16:00	PACIFIC JEWEL						
F	08/05/15 05:00	BRITISH HOLLY						
F	08/05/15 16:00	OCEAN DROVER						
	10/05/15	LARUS						
	10/05/15 06:00	PACIFIC JEWEL						
	10/05/15 16:00	PACIFIC JEWEL						

**Update Draft**

Draft:

\*Fore draft:  Displacement:

Mid draft:  Pilot Type:

\*Aft draft:  Pilot Subtype:

DUKC Stability:

GM(f):  GM:  KG:  KM:

**Execute** Close

### Update Contact

Ability to update contact name for visit or movement.

**Movements**

Update ET | Update Draft/Stability | **Update Contact** | Manage Visit

Search: [ ] Show 25 entries

Pilot Type	Date/Time	Ship	Type
P	04/05/15 12:00	FIGARO	ARR
P	04/05/15 19:00	BRITISH HAZEL	ARR
P	04/05/15 22:00	FIGARO	DFP
X	05/05/15 02:00	GOLDEN CONCOR	
X	05/05/15 05:00	BRITISH HAZEL	
F	06/05/15 08:00	OCEAN DROVER	
P	06/05/15 19:00	GOLDEN CONCOR	
P	06/05/15 20:00	VIL ATLANTIC	
P	07/05/15 07:00	PACIFIC JEWEL	
P	07/05/15 09:00	GOLDEN CONCOR	
P	07/05/15 16:00	PACIFIC JEWEL	
F	08/05/15 05:00	BRITISH HOLLY	
F	08/05/15 16:00	OCEAN DROVER	
	10/05/15 06:00	PACIFIC JEWEL	
	10/05/15 16:00	PACIFIC JEWEL	

**Update Contact**

\*Contact Name:

Lookup: Contact Name

Search:  Contact Name

- Andy Yeo
- Brendan Cruise
- Chris Evans
- Chris Moore
- Daniel van Vliet
- Geoff Read
- Hussain Shahid
- James Serage
- Joseph Debono
- Luke Geneve

**Execute** Close

# Voyager Help Sheet - New Berth Application

## Manage Visit

**Manage Visit**

Visit # 20150124

Ship Name GOLDEN CONCORD

IMO 5274006

Agent Inchcape Shipping Services

Start Time 05/05/2015 02:00

End Time 07/05/2015 11:39

Arrives/Departs on a different visit No

Rank	Type	From	To	Date/Time	Pilot Type	Pilot Boat	Tug Group	Mooring	Lines Boat	Side To	Fore Draft	Aft Draft	Displacement
1	ARR	SEA	GR-N3	05/05/15 02:00	X	0			0		7.00	7.00	21210
2	REM	GR-N3	KBB4	06/05/15 19:00	P	0			0	Port	7.00	7.00	21210
3	DEP	KBB4	SEA	07/05/15 09:00	P	0			0	Port	9.00	9.00	

## Edit Visit

Enables you to change / update:

- Invoicing Body
- Previous or Next Port
- Amend Visit to a Split Visit with another Agency

**Edit Visit**

IMO 5274006

\*Name GOLDEN CONCORD

\*Vessel Agent Inchcape Shipping Services

Invoicing body Inchcape Shipping Services

Previous Port Darwin (Australia)

Next Port Dampier (Australia)

Country Australia

Country Australia

Departs as a different visit  Arrives as a different visit

Switch Time

Linked Visit#

Remarks

Cargo To Declare

Operation  Package Type

Estimated Amount  Commodity

Customer (KBT Only)

## Edit Movement

Enables you to change / update:

- Scheduled Time
- Resource Requirements
- Vessel Draft

**Edit Movement**

FROM: \*Location GR-N3 Side To

TO: \*Location KBB4 Side To Port

Anchorage Reason Agents Request

\*Schedule Time 06/05/15 19:00 Change Reason

Start Time 06/05/15 18:48 POB Time 06/05/15 19:00

End Time 06/05/15 20:39

Resources: Detail Company Remarks

Berthing Tugs (No)

Mooring (No)

Lines Boat (No)

Pilot Type Yes Pilot  or Exempt Master  or  Exempt Movement

Pilot Boat (No)

Assist Tugs (No)

\*Fore Draft 7 Displacement 21210  Warp Movement

Mid Draft  Tanker Status  Warp Distance

\*Aft Draft 7 \*Contact Luke Geneve

Movement Remarks

## From the Manage Visit Tab

It is also possible to:

- +Add Arrivals
- + Add Removals
- Cancel Movements and also Visits

## Voyager Help Sheet - New Berth Application

### Manage Activities

Enables you to:

- Add an Activity
- Edit an Activity
- Delete an Activity
- Print Permits issued

VOYAGER Port Management System

Welcome, Agent Incharge (Incharge Shipping Services)

Modules

- Berth Applications
- Reports
- Dangerous Cargo
- Public Info
- Shipping Notices
- Expected Movements
- Cruise Ships
- Ships in Port
- Completed Movements

Movements

Update ET | Update Draft/Stability | Update Contact | Manage Visit | **Manage Activities**

Pilot Type	Date/Time	Ship	Type	From	To	Tug Group	Convoy	Side To	Fore Draft	AR Draft	Displacement
P	04/05/15 12:00	FIGARO	ARR	SEA	12			Starb	8.50	8.50	21000
P	04/05/15 19:00	VILATLANTIC	ARR	SEA	KBB4			Port	8.56	8.56	16000
P	04/05/15 22:00	FIGARO	DEP	12	SEA			Starb	8.00	8.00	
X	05/05/15 02:00	GOLDEN CONCORD	ARR	SEA	GR-N3				7.00	7.00	21210
X	05/05/15 05:00	BRITISH HAZEL	ARR	SEA	07				11.45	11.45	115444
F	06/05/15 08:00	OCEAN DROVER	ARR	SEA	KBB3	-/AAAA		Port	10.00	11.00	25000
P	06/05/15 18:00	GOLDEN CONCORD	REM	GR-N3	KBB4			-/Port	7.00	7.00	21210
P	06/05/15 20:00	VILATLANTIC	DEP	KBB4	SEA			Port	7.00	7.00	

Activity

+ Add Activity | Edit Activity | Delete Activity | Print Permit

Search: Show 25 entries

Activity Type	Location
Fresh Water	KBB3
Sound Ships Horn	KBB3
Lifeboat Drills	KBB3
Hot Work	KBB3
Immobilise Engines	KBB3

Create/Edit Activity

\*Activity Type: Lifeboat Drills | \*Location: [dropdown]

Company: [input]

\*Start Time: [input] | End Time: [input]

\*Agent Contact: [input] | Phone: [input]

Chris Moore | 0425 316 380

Remarks: [text area]

Remember to submit the online PDF form providing further details

Execute Close

Activity

+ Add Activity | Edit Activity | Delete Activity | Print Permit

Search: Show 25 entries

Activity Type	Location
Fresh Water	KBB3
Sound Ships Horn	KBB3
Lifeboat Drills	KBB3
Hot Work	KBB3
Immobilise Engines	KBB3

Create/Edit Activity

\*Activity Type: Sound Ships Horn | \*Location: No. 3 Kwin Bulk Berth - 06/05/15 10:24

Company: [input]

\*Start Time: 06/05/15 16:00 | End Time: [input]

\*Agent Contact: [input] | Phone: [input]

Luke Geneve | 0428 937 013

Remarks: 15 bins

Remember to submit the online PDF form providing further details

Execute Close

Activity

+ Add Activity | Edit Activity | Delete Activity | Print Permit

END OF PROCESS